



Berkshire Hathaway Homestate Companies  
**Specialty Auto Department**

**SUPPLEMENTAL FOR DAY CARE OPERATIONS - IN HOME DAY CARE**

Version 01/05/2005

Insured Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date Business Started: \_\_\_\_\_

1. Does the insured have other vehicles?  
If so insured where?
2. Is the day care vehicle used for ANY personal use or strictly day care operations?
3. How is the vehicle used?
  - a) To transport children to & from area schools?
  - b) To take children to park or other entertainment?
  - c) Any home pick-up & delivery of the children?
  - d) Other? Please explain in depth.
4. Hours of operation?
5. # & Ages of children
6. If the children are taken on trips, how are they kept track of?
7. Where is the vehicle parked in conjunction with the children's area?
8. Other employees?
  - A) If so, how many?
  - B) Are any allowed to operate the vehicle at any time?
  - C) How many employees are permitted to drive the vehicle(s)?
9. If the children are all loaded in the van, at one time, how are they kept "under control", so as not to distract the driver?
10. Is the day care operated out of or in conjunction with a home? Or is the day care a separate business location?
11. When children are transported, how many adults accompany them – Excluding the driver \_\_\_\_\_
12. How often are vehicles used to transport children? \_\_\_\_\_
13. Does the insured require employees to "check-in" and "check-out" of the vehicle by using a written list of children?